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DIARY NOTES

25X1A

DD/S

[REDACTED] JFL

28 May 1963

1. At the Executive Committee Meeting this morning the Director said that he didn't think an executive pay bill had much chance of getting through during this session of Congress. He again expressed his desire to adjust the position of the Director and the Deputy Director through a rider on our appropriations bill. This is for both pay and protocol purposes. He asked Larry Houston to get to work on this.

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2. [REDACTED] of the Office of General Counsel, brought to me a brief memorandum about purchases from the [REDACTED] of material which the company alleged was otherwise unsalable. (The Office of Logistics is investigating this and will give me a full report.)

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3. I reviewed a number of things with Emmett Echols:

[REDACTED]

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b. I reminded Emmett that, [REDACTED] in February, I requested that he prepare a paper on the second phase of the personnel integration system. He promised me something reasonably soon.

c. I reminded Emmett that he owed me a report on the current performance [REDACTED] cases whose appeals were upheld.

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d. Emmett brought to my attention a 9 May 1963 memorandum from Mr. Kirkpatrick, subject: "Agency's Visual Aids/Graphic Services." (I later learned that [REDACTED] was working on a reply to this.)

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e. Emmett discussed with me Colonel Grogan's refusal to allow the Office of Personnel to use Mr. Dulles' Encyclopedia Britannica article in connection with our recruitment program. (I undertook to discuss this with Colonel Grogan.)

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f. Emmett advised me that he had heard rumors of substantial personnel increases which might well effect his recruitment staff during Fiscal Year 1964. I agreed that he should be advised of this promptly, but on checking with [REDACTED] found that this information had already been furnished to the Office of Personnel. 25X1A9a

g. Emmett and I discussed Kirk's Action Memorandum No. 239 on a generalist corps and Action Memorandum No. 237 on the use of secretaries.

(1) Emmett said that he had never seen the study to which Kirk referred in Action Memorandum No. 239. However, I reminded him that he had not only seen it but had drafted DD/S comments on it. He went back to study it before preparing his comments.

(2) Emmett also wished to be relieved of the requirement to conduct a survey on the use of secretaries. I told him that he would have to do this.

In connection with these Action Memorandums, I noted that they were dated 1 May and that the Office of Personnel was already delinquent in not taking action on them. (In this connection, I am not sure that our suspense follow-up was very effective in these cases.)

h. We talked about the monthly report of separation of staff employees in grades GS-12 and above and particularly the problem of indicating whether the action was a gain or a loss. I asked Emmett to draft a memorandum recommending that we discontinue categorizing these actions.

4. John Tietjen was up to see me about space for the A&E Staff. I told him, as much as I regretted it, I saw no alternative but to move the A&E Staff out of the building. H

5. [REDACTED] telephoned to alert me to the fact that he was sending a memorandum to me on some printing and reproduction problem. I told him that I would be very glad to receive it. 25X1A9a

6. [REDACTED] was in with a sensitive suggestion award which recommended that an Office of Communications employee be given \$7,500. Since the incentive awards act limits the amount which the Director can give to \$5,000, I asked Harry to check this out with the General Counsel. 25X1A9a

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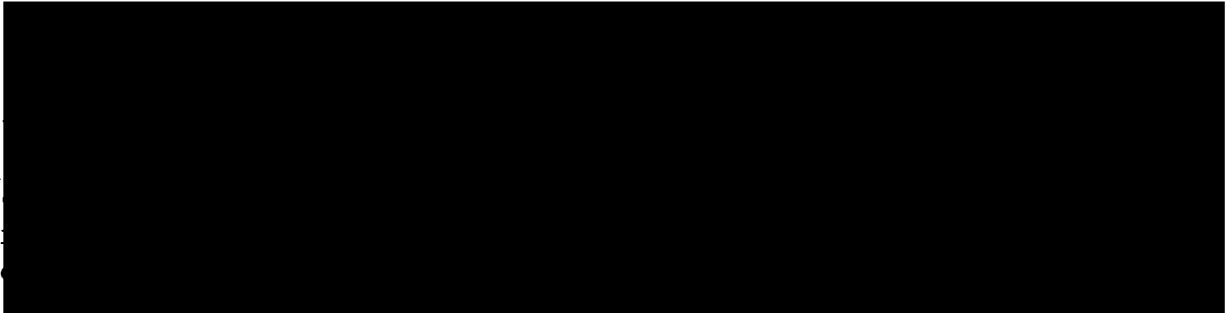
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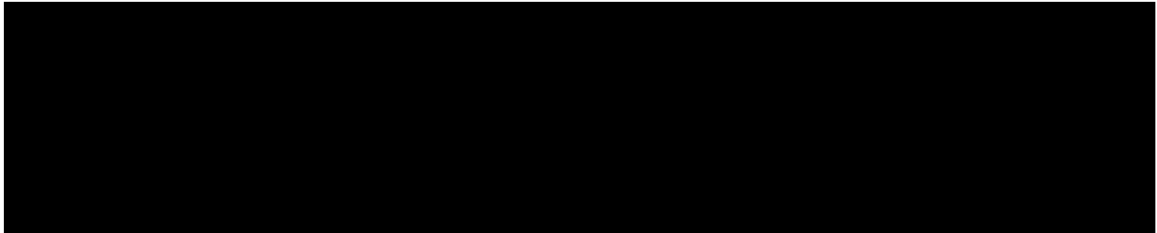
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8. I discussed several items with John Tietjen:

a. I advised John that, since the Inspector General was conducting a survey of the Technical Services Division and was pretty deep in the MKDELTA program, I had decided not to discuss this matter with DD/P STATOTHR at this time.



c. John suggested to me that we give some consideration to giving emeritus status to Shef Edwards after his retirement.

LKW:jas

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